



EBC Provider Partner Ordering Guidelines

About EBC

The EBC model is built upon strong relationships with our Partner Agencies. Through this collaboration we “help the helpers” in giving the Partner Agency essentials to help vulnerable kids and families thrive.

The EBC staff, along with hundreds of volunteers each month, work tirelessly to receive, sort, and prepare thousands of items donated from the community.

Who We Serve

At our EBC – Central (Issaquah) and EBC – Northshore (Kenmore) Hubs we provide items for unborn babies through age 12, children’s clothing up to size 14, and at our EBC – West Sound Hub (Bremerton) we provide items for unborn babies through age 5, children’s clothing up to size 7. All three of our Hubs provide items for expectant and new moms.

Emergency Orders

Emergency orders are available for families in crisis. Please call 425-865-0234 to get an authorization code. All **emergency orders must be placed into the system by 10:00am on Wednesday.**

The following items are the only items available for emergency orders:

- **Clothing Bundles & Layettes**
- **Baby Food**
- **Bedding**
- **Formula**
- **Car Seats**
- **Pack ‘N Plays**
- **Diapers**
- **Wipes**

Items Available

Many items are purchased by EBC to make sure kids have ALL the essentials (e.g. diapers, wipes, formula/baby food, Pack n Plays, and car seats). In order to maximize our resources and continue to provide the items you most need, we ask that you keep in mind the following ordering guidelines and help us ensure that **clients only receive EBC services through one care provider.**

**EBC encourages Providers to assist their clients in maximizing access to community programs, e.g. WIC, prior to ordering from EBC ultimately promoting self-sufficiency and independence. WIC is a program for pregnant women, new moms and kids under 5 providing food and nutrition for the whole family! Many working families qualify (annual income under \$44,863 for family of 4).*

Call 1-800-322-2588.

Did you know WIC Provides 9 cans of Formula a month?



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| EBC Product | Suggested Guidelines | Other Notes |
|--------------------------------------|-------------------------------------|---|
| Baby Food & Cereal | One Order / Week | Includes 1 box of cereal and 12 jars of baby food. Baby cereal can be ordered as a bundle with baby food jars, or separately. |
| Bundle – [Season] Child Clothing Bag | Twice / Year | Provide a Summer and Winter clothing bundle |
| Bundle – Newborn Layette | One per child | Ordered anytime during the 3 rd trimester through 2 months old |
| Car Seat | One per child, per type of car seat | |
| Diapers, Pull-Ups and GoodNights | One / Week | Order contains 10 – 40 diapers depending on product and size |
| Diaper Wipes | One / Week | Order contains approximately 80 wipes |
| Formula | One / Week* | One can contains approximately 16 servings |
| Newborn Baby Equipment | | Ordered anytime during the 3 rd trimester or later |
| Pack 'N Play | One per child | |
| Stroller | One per child | |

A complete list of items we provide can be found in the [Item Catalog](#), on the [Agency Partner Web Page](#).

Available for Moms:

Breastfeeding Cover-Up
 Breast Milk Storage Bags
 Breast Pump – Manual
 Bundle – Maternity Clothing Bag
 Maternity Cradle Support Belt
 Nursing Bra
 Nursing Pads
 Period Products (postpartum only)
 Rocking Chair/ Glider - Adult

All other products should be ordered using the baby's information.

Layette includes:

Typically has **100+** items – A “starter kit” for a newborn with seasonally appropriate clothing sized Newborn – 6 months!

18 outfits
 9+ Sleepers
 10+ Undershirt/onesies
 Shoes/socks
 Coat and sweater
 Set of receiving blankets
 Swaddle or sleep sack
 Bibs and Burp cloths
 Bottle & Feeding Info
 Nursing Pads
 Soap, Shampoo
 Towel, Wash cloths
 And Much More!

Child Clothing

Bundle includes:

Typically has **50+** items, a week's wardrobe of seasonally appropriate clothing!

Long and Short Sleeve Shirts
 Pants, Sweatpants / Leggings, and/or Shorts
 Coat
 Pajamas
 Sweaters/Sweatshirts
 Shoes, Socks, Underwear
 Toys, Books, Games
 Dental Supplies
 And Much More!